

Daisyfield Primary School



CHARGING POLICY

Date Adopted/Reviewed: Autumn 2023

Chair of Committee Signature: _____

Next Review: Autumn Term 2024

ANNUAL REVIEW

The purpose of this policy is to ensure clarity over those items which the school will provide free of charge and those items where there may be a charge

School Meals

There is no charge for children who are entitled to free school meals or infant free school meals. Children who are not entitled to free school meals will be charged a set amount decided by the Governing Body. The cost of a school meal is currently £2.20 per day, £11.00 per week.

School Milk

Children in Nursery and Reception have access to school milk. This is provided free of charge until the term in which the child turns 5 years old. The cost of school milk is £4.00 per term
Extended Day – extended services to offer parents affordable, quality childcare.

- **Breakfast Club**

This is open to all children and runs from 7.45am to 8.40am.

There is an attendance charge of £1 per day and includes breakfast.

Enrichment Activities

Daisyfield prides itself on delivering a broad and balanced curriculum that is enriched through a wide variety of experiences. Many enrichment activities take place within school, some before and after school and some are residential.

All education during school hours is free, funded from the school budget. We do not charge parents for any activity undertaken as part of the National Curriculum.

The school aims to offer additional sports coaching after school. Where qualified coaches, who are not members of the school staff, run and organise these sessions, we may make a small charge for these sessions.

The school organises swimming lessons for some year groups in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge of this activity.

The Headteacher and staff, on behalf of the Governors, will, from time to time, write to parents to invite voluntary financial contributions to pay for:- Educational visits within school hours. Ingredients and/or materials for items to be made at school in lessons and subsequently taken home. Visiting speakers/performers/workshop leaders who have been engaged by the school to lead special activities.

The Governors will not treat differently, nor will they exclude from the curricular activity concerned, any pupil whose parents are unwilling or unable to contribute financially.

Where insufficient voluntary contributions are raised and the shortfall cannot be made up from School Fund, the Headteacher has the authorisation to cancel the trip/activities.

Any charges made in respect of individual pupils will not exceed the actual cost of providing the activity. It does not include an element of subsidy for any other pupils wishing to participate or for any staff member taking part.

Insurance costs for every visit made during school times will be met by the school.

The Headteacher on behalf of the Governors has the right to request that a parent contributes to the cost of damaged or lost school property as a result of the action(s) of the pupil concerned.

Calculation of costing

Cost of coach - £600

Cost of entrance fee - £242.00

Total cost- £842

No. of children in class – 34

Price per pupil (total cost divided by no. of children) = £24.76

When the school organises a residential visit off the school site, parents will be asked to agree to pay for the board, lodging and travel element of the visit (the charge will not exceed the actual cost).

Due to the rising costs of trips, school will try its utmost to reduce the cost through fundraising and subsidising through the curriculum budget.

Other costs

Lost/ damaged reading/ library books will incur a £5.00 charge.

Refunds

In the event a trip/activity is cancelled due to lack of numbers or parental contributions, parents will receive a full refund of any monies paid.

If a child fails to attend a trip/activity for reasons beyond their parents control e.g. sickness, school will try to refund the monies in consultation with the trip provider but this may not always be possible.

If a child fails to attend a trip/activity for reasons within their parent's control e.g. unauthorised absence; school reserves the right to keep any monies paid to continue to fund the event. Monies would only be refunded if that place was filled by another child.

In the event that parents are asked for a deposit, which is subsequently paid to a provider on a non-refundable basis, parents will be made fully aware that if their child fails to attend the trip/event; their deposit will not be refunded.

Remissions

Any parent who is experiencing difficulties with payments should seek advice from the Headteacher whereby arrangements can be made for payments by regular instalments. The Headteacher reserves the right to waive charges if he/she feels it may cause undue financial burden on any given family.